Balasooriyan Sarathkumar,

No:- 21/19,

Municipal Quarters,

Hawaeliya,

Nuwaraeliya,

**CARRIER OBJECTIVE**

Would like to be in challenging position, where my skills greatly enhance to the occupation success and my personal growth.

**PERSONAL DETAILS**

Full Name : Balasooriyan Sarathkumar

Address : No: - 21/19, Municipal Quarters, Hawaeliya,

Nuwaraeliya

Date of birth : 13th October 1989

Age : 26

Sex : Male

Civil status : Single

Nationality : Sri Lankan Tamil

N.I.C. No : 892874220v

Contact no : 072-9796588/0774817771

School : N/ Holy Trinity Central College

**EDUCATIONAL QUALIFICATIONS**

**G.C.C. ODENERY LEVEL 2006 AUGUST**

***Subject Grade***

Tamil B

Mathematics C

Health Science C

Religion C

Social studies C

English Language S

Tamil Literature S

Commerce & Accounting S

**G.C.C. ADVANCE LEVEL 2009 AUGUST**

***Subject Grade***

Business C

Economics S

Accounting S

English S

General knowledge 49

**EXTRA QUALIFICATIONS**

I have followed English diploma course at Beacon Hill Academy in Nuwaraeliya.

* Speech development
* Microsoft office (word, Excel, PowerPoint)
* Business English

**WORKING EXPERIENCE**

* I have an experience of sales representative at Retzberry chocolate company.
* I am presently working in the Glen Fall Reach Hotel as a Receptionist & Cashier. For two years

**NON RELATED REFREES**

Mr.Patmor Mr. Elayaraja

Director of Beacon Hill Academy Branch Manager,

Nuwaraeliya Computer Software College,

Contact: 0522223492 Contact: 0774817771

I do hereby certify that the above mentioned particulars are true and correct to the best of my knowledge

………………………………….. ……………………………………

Date Signature